

The Christian Reformed Church of Stratford

190 Athlone Crescent
Stratford, ON, N4Z 1H9
Website: www.stratfordcrc.org
Phone: 519-273-1292



SAFE CHURCH

FORMS FOR MINISTRY PROVIDERS

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Required for ages 16 and up who work with children, youth, or vulnerable adults.

MEMORANDUM OF AGREEMENT

between the **Christian Reformed Church of Stratford** and the **Ministry Provider**

I, , have read and understand the
Name

Christian Reformed Church of Stratford's "ABUSE PREVENTION AND RESPONSE POLICIES AND PROCEDURES", approved by council on December 2, 2025 and available at the church or online at stratfordcrc.org/safe-church.

I agree to its regulations and mandates, and will adhere to them.

I realize that an allegation of abuse brought against me will result in immediate suspension and possible termination of my ministry position.

Additionally, I understand that all allegations of abuse will be reported to agencies and law enforcement bodies in accordance with the laws of Ontario, or, when not covered by Ontario law, will be dealt with according to the policies and regulations of the Stratford Christian Reformed Church.

I further acknowledge my responsibility to report another ministry provider or any person whom I suspect, on reasonable grounds, has abused or is abusing a child, youth, or vulnerable adult.

Signature

Date

Print Name

Parents/guardians may sign for minors.

Please deliver to the Church Office or email office@stratfordcrc.org.

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VOLUNTEER APPLICATION

1. Name:
2. I have been a member of Stratford CRC for at least 6 months. ☐ Yes ☐ No
If no, please continue to Page 4.

Members

3. Please provide the names of two personal references who are not family members:

Reference #1:

Reference #2:

For references who are not members of Stratford CRC, please provide address, phone number, and email.

4. Authorization and Declaration

The information contained in this application is correct to the best of my knowledge. I hereby authorize the people named as personal references above to respond to questions concerning my character and to provide any information relevant to my suitability for the volunteer/ministry position for which I am applying. I understand that a Police Vulnerable Sector Check is required and agree to obtain this check.

Signature

Date

Print Name

Parents/guardians may sign for minors.

Please deliver to the Church Office or email office@stratfordcrc.org.

Non-Members

3. Address: _____

Number Street

Unit / P.O. Box

City

Province

Postal Code

Phone: _____ Email: _____

4. Position(s) for which you wish to apply: _____

5. Please describe why you want to volunteer in the indicated position(s):

6. Please provide the names of three personal references who are not family members:

Reference #1: _____

Reference #2: _____

Reference #3: _____

For references who are not members, please provide address, phone, and email.

7. Authorization and Declaration

The information contained in this application is correct to the best of my knowledge. I hereby authorize the people named as personal references above to respond to questions concerning my character and to provide any information relevant to my suitability for the volunteer/ministry position for which I am applying. I understand that a Police Vulnerable Sector Check is required and agree to obtain this check.

Signature

Date

Print Name

Parents/guardians may sign for minors.

Please deliver to the Church Office or email office@stratfordcrc.org.



HOW TO GET A POLICE CHECK

1. Do I need a police check?

- Police checks are required for all ministry providers aged 18 and over who work with children, youth, or vulnerable adults. Police checks are valid for 5 years. If you have been absent from a ministry position for 2 or more years please submit a new police check.

2. Do I need a **Vulnerable Sector** police check?

- If you were born before February 28, 1986 and this is your first time applying for a police check, then a Vulnerable Sector police check is required.

3. **Where** do I apply for a police check?

- If you live in **Stratford, St Marys, or Perth South**, complete your police check online (<https://policesolutions.ca/checks/services/stratford/>) or in person at the Stratford Police Service Administrative Centre at 789 Erie Street (Mon–Fri, 8–4).
- If you live in **Waterloo Region**, please complete your police check online at wrps.on.ca/en/services-reporting/background-or-record-checks.aspx
- If you live in a location that does not have a municipal police service, please complete your police check online through the **OPP** at opp.ca/index.php?id=147
- If you don't know which police jurisdiction you belong to, ask yourself where you would pay property taxes. If you are still unsure, please call Tara Lamont, Records Clerk at Stratford Police Services, at 519-271-4141 ex. 8278.

4. Do I need a **letter of request** from the church?

- Not all police services require a letter of request. If you need a letter of request, please fill out and submit the form on Page 6.

5. **Who** do I give my police check to?

- Please submit the original copy of your police check within 60 days of issuance.
- If you receive a **digital** version, please forward it to office@stratfordcrc.org.
- If you receive a **paper** version, please put the original copy in the Church Office. Upon request, your original copy may be returned to you.

6. **Does it cost money** to apply for a police check?

- Please make sure you apply as a volunteer, not for employment (unless you are church staff). If you require reimbursement for your police check, please submit receipt to the Treasurer's church mail slot or email treasurer@stratfordcrc.org.

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LETTER OF REQUEST FOR POLICE CHECK

May 25, 2026

Re: Criminal Record Check Request

Legal Name: _____

Date of Birth: _____

This is my first time applying for a police check for Stratford CRC. ☐ Yes ☐ No

The above-named person has applied for the following volunteer position(s) at the Christian Reformed Church of Stratford (check all that apply):

- ☐ **Youth Ministry Volunteer** (Cadets, Gems, Sunday School, Catechism, Youth, Little Lambs, VBS, Serve) – teach and coordinate activities for children and youth
- ☐ **Nursery Volunteer** – provide care for children and infants
- ☐ **Community Meals Volunteer** – serve meals to vulnerable adults
- ☐ **Friendship Volunteer** – provide fellowship for those with intellectual disabilities
- ☐ **Church Leadership** (Council and Deaconesses) – provide spiritual guidance and support to church members of all ages and abilities, including those who may be vulnerable due to age, health, disability, or life circumstances
- ☐ **Staff** (Custodian, Office Administrator, Pastor, Treasurer) – provide services for people from a range of ages and abilities

The Christian Reformed Church of Stratford requires that the above-named volunteer provides a police check in order to fulfill the responsibilities of their position. A C.P.I.C, E.P.I.C. or E.C.R.C are sufficient unless the volunteer's date of birth is before February 28, 1986 and this is their first time applying in which case a Vulnerable Sector Verification (V.S.V.) is required.

Sincerely,

Betty DeWeerd

Safe Church Committee Chair
Christian Reformed Church of Stratford